

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST  
**DOCTORAL COMPLETION AWARD**

**PURPOSE**

To assist a woman graduate currently in employment at a tertiary Institute who will have completed a minimum of 4 years' **part time** study towards a PhD or named Doctorate. This award will enable the successful applicant to have at least 4 months free of employment and become a **full-time** student in order to make substantial progress towards completion of a PhD or named Doctorate qualification.

**If you are enrolled or intending to enrol at the University of Auckland you MUST apply using the online application form available at <https://www.auckland.ac.nz/en/for/current-students/cs-scholarships-and-awards/cs-search-for-scholarships-and-awards.html#/form>. Applications not made online will not have a successful award recorded on your University of Auckland transcript.**

**Applicants enrolled at other institutes in the Auckland area should apply using the following form.**

**REGULATIONS**

1. **Closing date: 20 November 2017.**
2. Applicants for this award must:
  - a) be women;
  - b) be New Zealand citizens or Permanent Residents;
  - c) provide evidence of PhD or named Doctorate enrolment at an Auckland research Institute and have access to the infrastructural support needed for her research degree;
  - d) not be on paid research or study leave;
  - e) To comply with the full-time study requirements the amount of additional and paid work that an Awardee may undertake either inside or outside the University should not exceed the pro-rata equivalent of 10 hours per week during tenure of this award.
3. In making this award, the selection committee shall take account of the applicant's academic achievements, research qualifications and research plans, and shall determine the conditions of tenure in the light thereof.
4. The award may not be held concurrently with an award of equal or higher value.
5. Each applicant of these awards must submit her application **on the current prescribed application form and must include:**
  - a) an outline of the research being undertaken;
  - b) a verification statement from the Head of Department / Dean (as appropriate) as proof of enrolment;
  - c) a certified copy or statutory declaration of her academic record. (This can be in the form of a certified digital document from the tertiary institution);
  - d) a certified copy of evidence of status as a New Zealand Citizen or Permanent Resident;
  - e) confirmation that confidential references have been sought from two academic referees, one of whom must be the applicant's Doctoral supervisor.
6. On completion of her award, the holder must present a short report, endorsed by her supervisor, to the Awards Coordinator of The Kate Edger Educational Charitable Trust.
7. Any publications arising from the research should acknowledge the award received from The Kate Edger Educational Charitable Trust.
8. A payment of \$16,000 shall be made at the commencement of the semester in which the full time study will be undertaken.

**APPLICATIONS AND ENQUIRIES**

Application forms for these awards are available from:

[www.academicdresshire.co.nz/AwardsAvailable/Doctoral/PostdoctoralAwards](http://www.academicdresshire.co.nz/AwardsAvailable/Doctoral/PostdoctoralAwards)

Enquiries to: [awards@kateedgertrust.org.nz](mailto:awards@kateedgertrust.org.nz) Please send your completed application by:

Email attachment plus scanned copies of 4 b), c) and d) above to [admin@kateedgertrust.org.nz](mailto:admin@kateedgertrust.org.nz); Or by post to:

Doctoral Completion Award, The Kate Edger Educational Charitable Trust, Private Bag 93208, Parnell, Auckland 1151;

Or hand deliver to: Academic Dress Hire, 17 George Street, Parnell.

**Closing date: 20 November 2017.**

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*July 2017*

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**Application Form**

*(All information supplied is confidential)*

**Apart from your application, the Verification Statement and the reports from your referees, no other information will be considered.**

**PERSONAL DETAILS**

**NAME:** .....

**Student ID no:** ..... **Telephone number:** .....

**Email:** ..... **Mobile:** .....

**Address: (Street address, not a PO Box number)**

.....  
.....

**Are you a New Zealand Citizen**      Yes / No      **Permanent Resident**      Yes / No

**Please supply a certified copy of evidence of your status: a birth certificate, citizenship certificate or relevant passport pages.**

**Current Employment Status:** .....

.....

**Institute and Department where Doctoral research is being undertaken:** .....

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**Research Title:** .....

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**Brief abstract of Doctoral research: no more than 500 words, stating aims, objectives and significance. (Use separate sheet if desired.)**

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**Draft Budget:** to show how money will be spent, e.g. equipment, materials, field work, software, travel, publications etc. (Use separate sheet if desired)

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**Total \$** .....

**Projected submission date for qualification:** .....

**DOCTORAL SUPERVISOR**

<b>Title</b>	<b>First Name</b>	<b>Surname</b>	<b>Tertiary Institute</b>
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**ACADEMIC RECORD TO DATE**

**Degree(s) Diplomas:** ..... **Year Attained:** .....

**Major academic field:** ..... **Tertiary Institute:** .....

**Scholarships, fellowships, prizes or other awards gained:**

.....  
.....

**Academic research experience, in chronological order – earliest first:**                      **Years**

..... From ..... To .....

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**Relevant refereed publications, books, patents, or reports published or accepted for publication:**

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*Please attach a certified copy or statutory declaration of your up-to-date academic record to this application.*

**(N.B. The form for a Statutory Declaration is available at the end of this application)**

## REFEREES

Head of Department / Dean (as appropriate) from whom a Verification Statement has been requested.

Title	First Name	Surname	Tertiary Institute	Position
.....				

Two Referees acquainted with your work (one of whom must be your Doctoral Supervisor) whom you have requested to email confidential reports.

Title	First Name	Surname	Tertiary Institute	Position
1.	.....			
2.	.....			

## YOUR ASPIRATIONS FOR THE FUTURE:

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**You must have the verification statement completed by the Head of Department/Dean (as appropriate) and must give your referees the prescribed forms for their reports.**

## FINAL CHECK

Have you included:

A certified <u>copy</u> or statutory declaration of your up-to-date academic record?	
A certified <u>copy</u> of evidence of your status as a New Zealand Citizen or Permanent Resident?	
A Verification Statement completed by your Head of Department/Dean (as appropriate)?	
I have asked two referees (one of whom is my Doctoral Supervisor) to email confidential reports.	
I have completed my application form.	

**Please ensure you keep a copy of your application.**

***The Selection Committee will NOT consider applications that do not contain the above information.***

Your signature: ..... Date: .....

**Applicants who are not submitting the online application to the University of Auckland should send this application by:**

Email attachment plus scanned certified copies of academic record, evidence of New Zealand Citizenship or Permanent Residency and Verification Statement to [admin@kateedgertrust.org.nz](mailto:admin@kateedgertrust.org.nz); Or by post to: Doctoral Completion Award, The Kate Edger Educational Charitable Trust, Private Bag 93208, Parnell, Auckland 1151; Or hand deliver to: Academic Dress Hire, 17 George Street, Parnell.

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**Verification Statement**

The purpose of this award is to assist a woman graduate currently in employment at a tertiary Institute who will have completed a minimum of 4 years part-time study towards a PhD or named Doctorate. This award will enable the successful applicant to have at least 4 months free of employment and become a full-time student in order to enable her to make substantial progress towards completion of a PhD or named Doctorate qualification.

*(All information supplied is confidential to those involved in the selection procedures)*

Please complete this form and return it to the applicant. It is her responsibility to send on this statement with her application.

**Applicant to complete box below:**

<p><b>Applicant's name:</b> .....</p> <p><b>Doctoral Research title:</b> .....</p>
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**HEAD OF DEPARTMENT / DEAN** (as appropriate) to complete:

The above named applicant for the Dame Dorothy Winstone Final Year Doctoral Award has received official approval from

\_\_\_\_\_

to undertake the Research work described in her application. I confirm that she fulfils the regulations for enrolment as a full-time student.

**Signature of Head of Department / Dean** (as appropriate)

Signed: ..... Date: .....

Position: .....

Tertiary Institute: .....

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST  
**DOCTORAL COMPLETION AWARD**  
**Confidential Referee's Report Form**

The purpose of this award is to assist a woman graduate currently in employment at a tertiary Institute who will have completed a minimum of 4 years part-time study towards a PhD or named Doctorate. This award will enable the successful applicant to have at least 4 months free of employment and become a full-time student in order to enable her to make substantial progress towards completion of a PhD or named Doctorate qualification.

*(All information supplied is confidential to those involved in the selection procedure).*

Please complete your report using the following format and e-mail to [admin@kateedgertrust.org.nz](mailto:admin@kateedgertrust.org.nz) under the subject line 'Doctoral Completion Award'

Name of Applicant: \_\_\_\_\_

The above named applicant for a Doctoral Completion Award has selected you to support her application. The Award Selection Committee requests your candid opinion of the applicant's scholastic ability, commitment and motivation for completing the qualification within the next twelve months and any other information you consider relevant to this application. *(Please use additional page if necessary).*

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I have known this applicant for ..... years in my capacity as .....

Name: ..... Title or Position: .....

Department: ..... Tertiary Institute: .....

Date: .....

**Thank you for completing this form. Your time is appreciated.**

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I have known this applicant for ..... years in my capacity as .....

Name: ..... Title or Position: .....

Department: ..... Tertiary Institute: .....

Date: .....

**Thank you for completing this form. Your time is appreciated.**

**STATUTORY DECLARATION**

I.....  
(Full name of declarant)

Of .....  
(Address of declarant)

.....hereby solemnly and sincerely declare that  
(Occupation of declarant)

Annexed to this declaration have been obtained and printed without alteration from the internet.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Declared at: ..... this ..... day of.....20.....

Signature of Declarant .....

Before me ..... Justice of the Peace for New Zealand  
(Name of JP) (Authorised to take a statutory declaration)

.....  
(Signature of JP)

**PLEASE NOTE – MAKING A FALSE DECLARATION IS A PROSECUTABLE OFFENCE**